



MEMBERSHIP HANDBOOK

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WELCOME TO SCHOOL OF BREAKING

This is your membership handbook that provides all the information needed to familiarize yourself with our school, standards, and memberships.

GOAL

Our goal is to educate, guide, and support students to successfully graduate from School of Breaking as highly-skilled, and confident dancers, who possess a strong sense of self, and an appreciation for Hip-Hop culture.

MEMBERSHIPS

We have three types of Club/Program Memberships with different age or skill requirements.

The Breaking Program

Breaking is an east coast street dance that began in the early 70's in the Bronx, New York City and is one of the five core elements of Hip-Hop culture. Breaking encompasses five main components: Top Rocks, Go Downs, Footwork, Powermoves and Freezes. The Breaking Program is a training-based education continuum for ages 7-60+ that includes three levels of proficiency for each student to achieve (Beginner, Intermediate, and Advanced level). Students will receive the finest education in Breaking and Hip-Hop culture that will provide consistent training, communication, feedback, and support from experienced instructors, and access to resources, information, and over 250 moves.

The Hip-Hop Program

Hip-Hop is actually not a dance but a culture. Hip-Hop culture encompasses a variety of dance styles. Our Hip-Hop Program focuses on grooves, fundamentals, techniques, Isolations, and social dances, while utilizing freestyle, and choreography. The Hip-Hop Program is a training-based education continuum for ages 7-60+ that includes three levels of proficiency for each student to achieve (Beginner, Intermediate, and Advanced level). Students will receive the finest education in Hip-Hop culture that will provide consistent training, communication, feedback, and support from experienced instructors, and access to resources, information, and over 250 moves.

The Kinder Club

A preparatory Breaking and Hip-Hop club for students ages 3-6 that provides an outlet to dance, release energy, have fun, take on challenges, explore movements, socialize, exercise, and so much more. We teach dance vocabulary in both Breaking and Hip-Hop styles that is fun and encourages students to be creative.

*Kinder Club membership is based on age, not skill level.

MEMBERSHIP POLICIES & STANDARDS

The membership season runs from August - June. Your membership begins the day of your enrollment and will continue through a specific day in June.

Tuition Payments

Tuition is required and can be paid in full or split up into monthly payments. If paying monthly, we require you to have an active credit card on file. A credit card is not required if your tuition is paid in full upon sign-up. Monthly payments are processed automatically on the 1st of each month. This authorization is only valid for the duration of the season in which you are enrolled.

Refunds

We do not provide refunds unless a student needs to suddenly cancel due to reasons concerning serious injury, disease, or death in the family. No financial credit is given for missed classes. No exceptions are made. If a student misses a class, he/she is welcome to make-up the missed class per our Make-Up Policy for Missed Classes. Drop-In students can reschedule their class for a future date.

Cancellation Policy

Memberships follow an 11-month season that runs from August - June. By enrolling, members are committing themselves (or their child) for the entirety of the season. Members have a 2-week window at the beginning of their enrollment to cancel their membership with no cancellation fee. If you choose to cancel your membership after the 2-week window due to reasons other than serious injury, disease, or death in the family, you will be charged a \$60 cancellation fee per member.

MEMBERSHIP POLICIES & STANDARDS, CONTINUED

Make-Up Policy for Missed Classes

If a member must miss multiple classes, we do not provide refunds or pause memberships. However, we do allow members to make up all missed classes by taking any alternative class within the same age and skill level.

- Missed classes must be made-up before the end of the season in which you are enrolled.
- Missed classes not made up by the end of the season cannot be used as credit into the next season.
- We do not transfer credits for missed classes into the next season or to another student.
- In case of staff illness/absence class will still continue and another certified instructor will substitute.
- In a rare case when we have to cancel a class due to weather or other emergencies, that class can be made-up per our make-up policy.

Expectations

This is what is expected of each member in our community at School of Breaking. We take pride in our dancing and maintain strong standards to reap the benefits of our efforts.

Student/Guardian Expectations

- Be aware of our Health and Safety Protocol.
- Practice on your own.
- Be kind and respectful to yourself, your peers, and School of Breaking Staff.
- Be open-minded and free of judgment.
- Be patient and make mistakes while learning.
- Do your best.
- Stay committed to your Membership Program through the Season.
- Arrive to class safely and on time. On time arrival is 5-10 minutes before the start of class.
- Read email communications regarding updates for your Membership Program and School of Breaking. Please make sure our email address info@schoolofbreaking.com is not on your spam list.
- Please communicate with us if you have questions or concerns
720-295-6265 or info@schoolofbreaking.com

MEMBERSHIP POLICIES & STANDARDS, CONTINUED

Dress Code

- Be yourself.
- Wear comfortable clothing and sneakers for class.
- Long pants, thick and soft clothing offer good padding and will help with dancing on smooth surfaces.
- No wet or dirty shoes allowed.

School Standards

School of Breaking is dedicated to keeping our environment safe, positive, and supportive for all students, parents, and staff. We will not tolerate any hate, negativity, gossip, or otherwise disrespectful behavior. Poor behavior by any parent or student may result in dismissal from our school. Thank you for being kind and helping us towards providing a fun, creative, safe, and healthy space for personal growth. School of Breaking reserves the right to refuse service to any student or parent if poor or inappropriate behavior occurs. If membership cancellation occurs as a result of disruptive behavior, any fees paid to School of Breaking will not be refunded.

Student Suspension and Membership Termination

School of Breaking reserves the right to suspend or terminate a student's membership if:

- Tuition is not paid for more than 30 days.
- Students are exhibiting disruptive behavior and are unresponsive to corrective actions by either staff or parents.
- A student is caught fighting or bullying.

MEMBERSHIP POLICIES & STANDARDS, CONTINUED

3 Strike Method for Students and Parents

Student Behavior Escalation Process:

1. Asked once to stop disruptive behavior. Given first warning.
2. Asked twice to stop and must sit out. Second warning given.
3. Asked three times and must leave the classroom. A staff member will speak with the student/parent about next steps.

Parent Escalation Process:

1. Asked to stop disruptive behavior. Given first warning.
2. Asked to have a conversation with the School of Breaking management.
3. Police may be contacted and student membership will be canceled without refund.

Attendance

- Important to attend every class for consistency and growth.
- Arrive no later than 10 minutes before class starts. Every student should arrive with enough time to change clothing, or use the restroom.
- Students must be picked up promptly after class.

Class Observations

- Class observations will be dependent on our current Health and Safety Protocol.
- When observation of class is allowed, parents MAY NOT interfere with class.
- Parents may watch class through the classroom windows or on television monitors.
- Parents may not observe their child from within the classroom without prior approval.

During normal teaching hours, the instructor's focus will be on the students and running class. Please do not disrupt class to address questions. Please send us an email with any questions (info@schoolofbreaking.com) or speak with our Front Desk staff.

Student's Safety

- School of Breaking is not responsible for students or other children left unattended outside of regular class time, including older children who leave the premises for any reason.
- We highly encourage parents to walk students in and out of the studio. No student should leave the studio without a parent. Students will wait inside for their parents to pick them up.

MEMBERSHIP POLICIES & STANDARDS, CONTINUED

Common Areas

- Please clean up after yourselves. Place all trash in the trash bin and put all equipment back where you found it.
- Please respect the property of School of Breaking including all common areas, bathrooms, floors, doors, tables, chairs, walls, equipment, sound systems, etc.
- School of Breaking is not responsible for lost or stolen items. Students must have their name on all personal property, shoes, bags, jackets, etc. Please do not bring valuables into the studio. All personal items should be kept in a cubby.
- Any items left over from class will be placed in lost-and-found. Twice a year, any unclaimed items will be donated in December and June.

Weather Conditions

In case of inclement weather, School of Breaking will announce studio closures via one or more of the following communication platforms: posts to School of Breaking's social media accounts, sending an email to currently registered students or posting an announcement on School of Breaking's website. If the studio must be closed due to circumstances beyond our control (power outages, inclement weather, etc.) there will be no refunds, but you can make up missed classes per our Make-Up policy.

End-of-Season Activities

End-of-Season Jam

School of Breaking will put together an End-of-Season Jam in June to have fun, celebrate our students' accomplishments, and give them a platform to showcase their skills by performing.

Annual Level Demonstrations

If a student is ready to move up to the next program level, they must participate in a Level Demonstration. We host one Level Demonstration at the end of each season in June to evaluate a student's level of proficiency. We will communicate dates and times prior to June.

PROGRAM MATERIALS & RESOURCES

Upon enrollment, students and parents will receive all the necessary information, tools, and resources needed to succeed, advance, and prepare for their program membership. The program materials include:

Orientation Video

This video will welcome you into your membership and provide you with all the information needed to familiarize yourself with our school, standards, and memberships.

Membership Handbook

Your Membership Handbook (this document) provides all the information you need to familiarize yourself with School of Breaking, our membership programs, and standards.

Student Break Book or Hip-Hop Book

Your dance guide to help you progress each level! Each program book lists the requirements to successfully complete each level, which includes the vocabulary of dance moves, accolade badges, and more. Students will need to bring their Break or Hip-Hop Books and a pen to every class.

Access to On-Demand Video Tutorials

On-Demand Video Tutorials give students access to the complete list of dance vocabulary required for each program level. Students can use the videos to compliment their classroom learning by practicing outside of class and preparing for level advancement.

Email Communications

Members will be sent email communications from School of Breaking throughout the season. These communications will update students/parents on important news and provide tips, history, inspiration, and more to inspire our students to dance, practice, and develop their skills.

Social Media - Let's Stay Connected

